

MISSON COMMUNITY ASSOCIATION

Minutes of the meeting held on 23rd August at 7.00pm

Committee Members present:

David Hobson; Viv Mulholland; Philip Shilling; Lizzy Clifton; Wendy Threlkeld; Reg Threlkeld; Spencer Robey; Jan Robey

Others present:

Pat Swift; Sue Heritage; Wayne Heritage; Joanne Phillips; John Phillips; Andrea Wilcox; Viv Shilling; Jayne Watson; Kevin Houghton; Karen Watt; Jennifer Hall; Noel Wilmots; Kate Cameron

1. APOLOGIES FOR ABSENCE

Apologies were received from Joanne Goulden (MPS)

2. MINUTES OF THE LAST MEETING OF 19TH JULY 2017 (previously circulated by email)

The Minutes of the last meeting were approved and signed, with one addition. It was noted that Reg and Wendy Threlkeld said they had not agreed to the proceeds of the Ducks being distributed equally between the Church and Misson Pre-School.

David Hobson proposed that these Minutes and subsequent Minutes be displayed on the MCA Notice Board situated outside the Centre for everyone to read. They will also be sent to the Clerk to the Parish Council for inclusion on their website, under the tab 'Village Groups'. This was agreed.

ACTION: Jan R to forward minutes to MPC Clerk

3. MATTERS ARISING FROM MINUTES (not covered elsewhere on Agenda)

Ducks

Lizzy C reported that the Tickhill will return the ducks to MCA after their Duck Race on 1st October. She reported that they were disappointed not to be able to buy the ducks. They will pay us for the hire as usual.

Cupboard Locks

Most of the locks have now been fitted by Spencer R, apart from MPS. He will need the key to the existing lock to be able to fit it.

ACTION: Kate Cameron to source the key

Stage Backdrop

Wendy T informed that the backdrop had now been sprayed with flame retardant and that Reg T had bought the storage tube for it. Wendy T had also obtained lights for the backdrop.

ACTION: Wendy T to sew lights to backdrop

4. MISSON COMMUNITY CENTRE REPAIRS & MAINTENANCE UPDATE AND PROGRAMME OF FURTHER WORKS

4.1 Summer Works

David H updated those present as to the work carried out to date. He thanked Wayne and Sue Heritage, Wendy and Reg T, Julie Watkins and Jan and Spencer R for their hard work during the summer painting, cleaning and maintenance work.

4.2 Improvements and Alterations

It was agreed that rather than David H circulate the proposal plans, they be placed on the MCA notice board inside the Centre, together with a sheet of paper for all to comment on. This would be left for 1 or 2 months before going back to Ian Lord.

ACTION: Jan R to put scheme on notice board

5. **TREASURER'S REPORT (previously circulated)**

Spencer went through his report and also pointed out the following:

5.1 Electrical Installation Test

This has now been carried out.

5.2 Dr Moore's donation

This item will be carried forward to the next meeting for discussion.

Jan R informed that she had written a letter of thanks to Dr Moore's daughter on behalf of MCA.

ACTION: Jan R to put on Agenda for next meeting

5.3 Planned expenditure

The Building sub-committee consists of Reg T, Spencer R and David H. During their first meeting it was agreed to go ahead with fitting locking thermostatic radiator valves and were also looking at the possibility of fitting dimmable LED lighting. These would both be energy saving. Lizzy C said there had been complaints about the strip lighting in the past. Andrea W pointed out that it would be better to make the lights so that different parts of the Hall could be turned off. The meeting noted that this would be expensive as it would mean some rewiring. However it will be considered in the scope.

Approval was sought for the interim decoration of the hall. Firm quotes would be made available at the September meeting. The cost is expected to be in the region of £5 - £6K.

5.3 100+ Club

Spencer informed those present that despite a few people dropping out of the 100+ Club for the new year, Jan and himself have managed to recruit new members.

Update: Before the first draw (September) 152 numbers were sold - an increase of 9 over 2016/17

5.4 Income invoiced but not received

Spencer reported that the Private Party on 21.10.17 had been cancelled.

5.5 Misson Feast & Grand Draw

Although a cost of £180 for the vandalised gazebos had been included in the expenditure, Spencer explained that a claim had been submitted to our insurance company and are waiting the outcome.

6. **2017 EVENTS**

6.1 Misson Feast & Grand Draw Feedback

David H said that there had been no negative comments about the Feast despite the appalling weather. It was a sell out and in fact oversubscribed. As a new MCA Committee we are still finding our feet.

Feedback from the community has been very good and an all day event would be considered in the future, featuring sports during the day and a feast in the evening. However this would be dependent upon help for the afternoon sports.

It was noted that better lighting for the musician/s be provided and we need to look at the use of gazebos and whether they need to be taken down on the night.

Spencer R noted that a couple of people who wanted to help at the Feast were turned away and that we should never do that. We need all the help we can get however small the task. He also suggested that we form a Festival Committee with all groups being involved. It was agreed that we have the Festival on the same date every year.

Thanks went to Viv M for her hard work and all the people, including a lot of new faces, who helped with the clear up.

ACTION: Reg T to look at replacing the MCA Tents

6.2 Mr Dan - Circus Man

Jan R informed that Mr. Dan was again a great success. All the children and the parents who attended enjoyed themselves. Photos have been posted on the MCA Facebook page. Jan thanked Andrea W, Cynthia E and Wendy T for their help.

6.3 Village Show 16th September

David H, who is co-ordinating the Village Show wanted to build on the success of last year where there were 260 entries. He would like more people to get involved. David H outlined the tasks and those who will be responsible for them. This will be emailed to everyone involved. Other groups who will have a table are WI, Thimbles and Bassetlaw District Council. Jayne W also requested a table on behalf of Misson Action Group to inform people re fracking etc. This was agreed. Lizzy suggested that if space is an issue there is a large gazebo that would take 3-4 tables. This could be erected in the car park.

David H informed that the judging for the Best Floral Display would take part on Bank Holiday Monday. Photos of the displays will be printed for everyone to see at the show, where the winners would be announced.

Spencer R reported that the local garden centres were unable to help with prize vouchers. He will ensure cash prizes are available.

David H asked if anyone had a blackboard for advertising the Village Show. It was thought that the Church had one and Lizzy would check if we could use it.

As the Auction of items was due to take place in the Angel Inn, which has now closed, it was suggested that we approach Michael from the White Horse to see if he would be able to help us by using his marquee.

ACTION: David H to distribute Tasks List

David H to talk to Michael of the White Horse re auction

Lizzy C to contact the Church re the blackboard

6.4 Halloween Story Teller - Friday 27th October

David H informed that the Story Teller had been booked. There would be 2 stories, 1 for children aged 3-8yrs. at either 5-6pm or 5.30-6.30pm and 1 for the adults (in 2 parts) from 7 - 8pm. Suggestions for refreshments were put forward and this would be discussed at the next meeting. Kelly Williamson and Catherine Bartlett had already offered to make cakes. The cost of the storyteller is £300 for both sessions and the ticket price has yet to be decided.

6.5 Autumn Clean up - Saturday 28th October

Following on from the Spring Clean up, we are hoping that the Autumn Clean up will be even more successful. For this to happen we need lots of volunteers to help. WI have agreed to help with the refreshments. Posters will be put around the village.

ACTION: Reg and Wendy T to co-ordinate

6.6 Christmas Fair - Sunday 3rd December

Lizzy C is co-ordinating this event. This will be discussed in more detail at the next meeting.

It was agreed that there was not enough time to organise a beer/gin/wine tasting evening this year.

Jan R reported that Anne and Eric Swift were unable to book their DJ this year as he was fully booked. It is hoped that this can be organised for early in the new year.

7. **BOOKINGS**

7.1 Booking Form

Much discussion was had re the draft booking form and terms of conditions. Spencer R pointed out that the form was only a draft and none of the prices or terms were 'set in stone'. He said that it was for discussion to come to a suitable conclusion.

David H said we need to be affordable but also needed to look after the Community Centre .

Jennifer Hall suggested a key safe for the outside of the Centre with a code for hirers to enable access to the building. This should carry a deposit. This was thought to be a good idea.

Wayne H said we need to firm up the Booking Form and Terms of Conditions and for people to come up with ideas.

Joanne P said that the WI had examples to pass on.

ACTION: All to forward views/ideas to Spencer R

8. PRE-SCHOOL MATTERS ARISING AND UPDATE

David H pointed out that the deadlines for extended hours for the extra 2 afternoons have not been given to MCA. Also the Management Plan that Andy Wathey was to draw up has not been received. Kate C said she would find out and email Jan R.

Spencer R informed those present that he was due to meet with Joanne Goulden (MPS Treasurer) tomorrow 24th August with a financial proposal.

Spencer R together with Joanne G and her husband put the pre-school equipment back into the bar area. Spencer R asked when Pre-school look at the equipment they have, both outside and inside the cupboards. Kate C did not know but said she would ask Pre-School.

It was queried whether 5th September was an Inset Day. Kate C would find out and let Lizzy C know.

Spencer R suggested that we should have contact number for the holidays in case of emergency.

ACTION: Kate C re management plan and equipment assessment and email Jan R

MPS to advise deadlines for extended hours for extra 2 afternoons

9. ANY OTHER BUSINESS

Spencer R reported that he was in the process of making a website via Hugofox for MCA. He was to liaise with Jayne W who had experience of this.

Jenny H queried about the Pinfold being auctioned and could the land not be used for a playground. Viv Shilling explained that the Parish Council did not own the land and in her opinion was not suitable for a playground.

Jenny H said she knew of a company who could deliver a film event and also mobile skating surface.

ACTION: Jenny H to provide details

Lizzy said the hall was being used on 4th September for the Neighbourhood Plan design to be available for villagers to see. The referendum will be held in the small room on Thursday 7th from 7am - 10pm. Line Dancing will go ahead in the main hall.

10. DATE AND TIME OF NEXT MEETING - 20th September 2017 at the time of 7.00pm.