

MISSON COMMUNITY ASSOCIATION

Minutes of the meeting held on 15th November at 7.00pm

Committee Members present:

David Hobson; Lizzy Clifton; Viv Mulholland; Spencer Robey; Jan Robey; Phil Shilling; Reg Threlkeld; Wendy Threlkeld

Others present:

Ben Ryland; Fearn Metcalf ; Pat Swift; Marilyn Tweedale; Cheryl Neal; Wayne Heritage; Sue Heritage; Noel Wilmott; Anne Swift; Eric Jordan; Janis James

1. APOLOGIES FOR ABSENCE

No apologies were received.

2. MINUTES OF THE LAST MEETING OF 18TH OCTOBER 2017 (previously circulated by email)

The Minutes of the last meeting were approved and signed.

3. MATTERS ARISING FROM MINUTES (not covered elsewhere on Agenda)

Brooks Williams Event

David H said that he had met with Viv S to clarify what the requirements were for this event.

Film Event

David H had was not able to speak to Jenny Hall and to take off future minutes.

Spencer R informed that he had received a further quote for the hall lighting and was awaiting a further quote. An update on the insurance claim for the damaged gazebos was given. The insurance have paid out a total of £55.98, this includes an excess of £100. Spencer R has written to the owners of the damaged gazebos to ask them if they would like to receive a replacement or money to buy one themselves.

Spencer R informed that he had heard from Chris Marsden who wanted a replacement gazebo but was not in any hurry. Viv M said that Dawn Collier would like the money. Spencer R asked Viv M if she could ask Dawn Collier to put this in writing for the records. An email would suffice.

Reg T said that he thought that one of the damaged gazebos could possibly be repaired and he would look into this.

Spencer R informed that he had asked an electrician for a quote to install power and lights to the outside shed as this would be more efficient.

ACTION: Spencer R to obtain another quote for the hall lights

Viv M to ask Dawn Collier to put her request re the gazebo in writing to Spencer R

4.1 Dr Moore's Donation

This item to be put carried forward to the next meeting.

ACTION: Jan R to put on Agenda for January

8. Management Plan

Pre-school informed that the Management Plan has been done but they wanted MCA to take photos of where the equipment should be stored. This would be kept in the kitchen with the plan.

ACTION: Photos to be taken

9. Custodianship of Defibrillator

Pat Swift reported that Brian Swift was now looking after the defibrillator. There was still a question over whether it was permanently wired into the mains electric supply. Reg T thought that this was the case. It was suggested that as John Bingham installed the defib Brian S should check this with him.

Jan R has spoken to Cynthia Edwards, who used to be the custodian, to collect information and past paperwork for the defib. Jan R passed the file to Pat Swift to give to Brian.

ACTION: Brian S to check with John Bingham re wiring of the defibrillator

10. Ducks

Lizzy C informed that she has given the telephone number of the Chairperson of the Tickhill St. Mary's School PTA who were in possession of the ducks to Allan Wells. She also mentioned that they owe £150 for 2 year's hire of the ducks.

4. **TREASURER'S REPORT (previously circulated)**

Spencer R asked for any outstanding claims to be with him before 31st December 2017. It was also noted that Spencer R had worked on the MCA Website with positive feedback. The cost of the website had been paid at a figure of £47.95 for 5 years. The MCA now have a new email address to enable those using the website to email the Secretary direct. In answer to questions re the website: photographs are limited and can only be put on by the Website Administrator. Spencer R encouraged others to look at the website and feed back any suggestions. The Website host, HugoFox, is however restrictive in certain areas.

Spencer R talked through the planned expenditure and asked for the 'Works Committee' to get together to go through the quotes received. Spencer R also asked if Pre-School and MCA could get together to discuss storage, as previously agreed with their outgoing Treasurer Jo Goulden. It was agreed that Wayne H join the Works Committee but David H said that if anyone else wanted to join, they would be welcome.

Ben Ryland queried why we had planned to change the lighting in the Summer. It was explained that as the works would involve a lot of changes, decorating would need to be done. The Summer holiday would give the maximum time to do all the necessary works. If quotes were accepted sooner, this could possibly be brought forward to the Easter holiday. David H said that the work should be carried out as soon as possible to save energy expenses.

5. **EVENTS**

5.1 Halloween Storyteller - Friday 27th October - Review

Feedback was very positive and although we made a loss of £136 it was worthwhile. Sharon Constantine was thanked for decorating the hall earlier than planned and Catherine Bartlett was also thanked for making cakes for both the children's and adults event.

David H had received feedback from Sheila Handy to consider a 'writer in residence' for an event next year. She suggested applying for a grant to work with Pre-school, Misson Primary School and MCA to collect stories from around the village.

ACTION: David H to follow up on 'writer in residence' for the 2018 programme of events

5.2 Autumn Clean up - Saturday 28th October

Wendy T reported that over 30 volunteers were involved this year. Thanks went to Misson & Springs WI for their help (yet again) in supplying food for the occasion. Mention also went to Eric Jordan for his work on the street sign in Gibdyke. Wendy T had obtained a list of volunteers for MCA events and this to be passed to Jan R for her to update the original list.

David H thanked Wendy and Reg T for organising the Clean up.

ACTION: Wendy T to pass the volunteer list to Jan R

5.3 Christmas Fayre & Church Christmas Tree Festival

Lizzy C stated that progress was being made on organising this event. Misson Primary School were working with MPS and would be situated in the 'Bar Area'. It was explained that the hall was usually decorated on the Saturday afternoon. Jan R said that this would not be possible as a party had been

booked from 1.30 - 4.30pm. It was agreed to put the Christmas tree up on Friday 1st at 2pm and that Viv M would help to decorate it and the hall.

Tables would be put out on the Sunday morning at 10.30am. Lizzy C suggested that the doors to the small room be removed to allow for greater freedom of movement. The doors would have to be put back on after the Fayre on the Sunday. Spencer R offered to take the doors off on the Friday and Eric Jordan offered to put them back on with Wayne H help.

Lizzy C was working on a plan for the layout. David H requested a real christmas tree and asked MPS if it would have any Health & Safety issues. MPS said there would not be any issues as they put tables in front of the tree. David H offered to get a real tree and this was agreed.

There would also be free mulled wine, mince pies, biscuits and tea. WI would be selling cakes. Janis James was asked if she could do the refreshments but unfortunately she will not be available.

David H informed that Doncaster Art Club would be using the Community Centre on Saturday 9th December, the same weekend as the Church Christmas Tree Festival, to try to encourage more people to visit.

Jan R stated that she had been approached by the Church asking if we wanted a tree to decorate in the Church for £25. She accepted, on behalf of MCA and has asked Wendy T to help her make decorations for it. Anyone who wanted to help put the decorations on the tree on Friday 8th would be welcome.

ACTION: Spencer R to take doors to small room off and Eric Jordan and Wayne H to put them back on Sunday

David H to buy a real tree for the hall

Lizzy C to work out plan for the stallholders

Jan R to write to the Church re Doncaster Art Club

5.4 Pensioners' Christmas Lunch - 20th December

Spencer R reported that posters had been put up around the village. Jan R asked if anyone was available to help on the day. Pat Swift offered help to deliver meals to those unable to attend and Viv M, Cheryl Neal offered their help. Anne Swift said she would try to have a 'volunteer day' from her workplace and help. Jan R said that Sharon C would not be able to sing at the event as most are not available during the daytime. Tina G is continuing to ask those she knows who may wish to attend and will let Jan R know.

Jan R said that she would buy, on behalf of the MCA, a small gift and christmas card for those attendees.

ACTION: Jan R to buy small gifts and christmas cards

6. BOOKINGS

6.1 Future Bookings

Apart from bookings already mentioned elsewhere in these minutes, Jan R reported that Sylvia Highcock, Yoga Instructor had contacted her to return to the Community Centre on Tuesday evenings from December. Jan R explained that as we had a booking in January on Tuesdays, this would not be possible but would keep Sylvia H informed should the hall become vacant in the future.

6.2 2018 Event Timetable

Dog Training - Spencer R informed that he would be sending out flyers after the Christmas Fayre for the Taster Events in January.

Spencer R enquired whether we should apply for a Grant to purchase Indoor Bowls equipment. Pat Swift was keen to join a Bowls Club and Ben Ryland said that if his parents move to Misson they were very keen to join a club as there is not one near Misson. Ben R said that short mat bowls was not just for older people but for people of all ages and families.

Fearn M explained about the scheme with the Co-op where shoppers donate as they buy scheme, which has enabled Pre-School to obtain £800 in funding. Other supermarkets run similar schemes.

Other events already booked:

Saturday 31st March - 70's Disco (Anne S and Eric J to organise)

Saturday 19th May - Jennifer Brett (singer)

Saturday 21st July - Misson Festival

Saturday 1st September - Village Show with Auction on Sunday 2nd September

David H said that we have nothing in late January or February. Along with Viv M, David H suggested a 'Pop-up Restaurant' as a social occasion and to keep the ticket price low.

Viv M suggested a Race Night with Mayflower Sanctuary as this was very successful last year. David H explained some ideas for the Misson Festival in July. A separate group would need to be set up to organise the event and all groups of people would need to think about it and become involved.
**ACTION: Spencer R to send out flyers for the Dog Training 'Taster Session' after the Christmas Fayre
Spencer R to do more research on Indoor Bowls and David H to look at grants**

7. COMMUNITY CENTRE

7.1 Alcohol Licence

The need for a Premises and Person alcohol Licence was discussed. Spencer R to look at all licences: annual licence, films, charging or not and come back at the next meeting with possibilities.

ACTION: Spencer R to investigate all types of licences

7.2 Repairs/Maintenance

Nothing to further to report - see Matters Arising and Treasurers Report

8. ANY OTHER BUSINESS

Spencer R suggested that if people were not on Facebook to receive information about events perhaps we could contact those we know to have email addresses to ask what their preference would be. The Misson Community Newsletter that had previously been distributed could also be reinstated. Jan R has a copy of one and will look at it.

**1ACTION: Spencer R to email those contacts we have for permission to include them in our mailing list
Jan R to look at Newsletter**

Both Noel W and Ben R suggested a Children's Film Night with alcohol for the adults. This was thought a good idea but would depend on licences and organisation.

9. CORRESPONDENCE

David H made a public apology to Jan R for writing a thank you letter direct to Sophie Snell. He said that all Community Association correspondence should come from the Secretary.

10. DATE AND TIME OF NEXT MEETING - 17th January 2018 at the time of 7.00pm

There will be no meeting in December 2017.

11. ANNUAL GENERAL MEETING - 21ST FEBRUARY 2018

The AGM will be held in the Main Hall. This will be followed by the usual ordinary MCA meeting. We will email everyone 3 weeks before the meeting to inform everyone of the procedure.

The meeting finished at 8.25pm.